



Date: 2079-12-21

### Notice

The Mid Term Examinations 2079 of BBM Sixth semester is going to be held according to the following schedule:

FM: 40 || PM: 24

Internal Marks: 8

**Exam Time: 08.00 am to 10.00 am**

Level/ Day	2080-01-04, Monday	2080-01-05, Tuesday	2080-01-06, Wednesday	2080-01-07, Thursday
<b>BBM Sixth Semester</b>	MGT 316 Introduction to International Business	COM 312 Database System	MGT 315 Business Environment in Nepal	BNK 216: Treasury Management / EED 212: Principles of Small Business Management

#### Important Notes:

- The arrival time is 15 minutes before commencement of exam. Students will not be considered in exam after 15 minutes of commencement time.
- Mobile, Laptop, Programming Calculator, any electronic devices or any type of reading materials are strictly prohibited in exam.
- Students must bring their belongings (like pen, pencil, sharpener, eraser, calculator, ruler or any things) by themselves. It is strictly prohibited to use other's belongings during exam.
- Student must attend exam with mask, sanitizer, own water bottle and other necessary things to maintain health standard to protect from COVID.
- Everyone is responsible to create the exam environment peaceful. Students can make attention to invigilator just by standing up to request anything they require such as additional answer sheets, water, short leave, depart from exam etc.
- Students cannot leave exam hall in first hour. Students may take short leave for maximum five minutes from second hour of exam. Students cannot take short leave at the last 15 minutes of exam time.
- Students must attempt all question's answer. Students cannot leave exam hall before two third of total exam time. (i.e. 1 hour 20 minutes for 2 hours exam and 2 hours for 3 hours exam)
- Students must attempt re-exam if s/he fails in exam with Rs. 500/- fine.
- Students has to pay Rs. 1000/- who remains absent without prior information and/or in any case if college finds the reason behind absenteeism is not genuine.
- The fund generated from absent and re-exam fine will used in student welfare in different heading.
- The marks of exam will be carried forward to internal marks of university.
- Any breach of exam rules and regulations will be treated as indiscipline action.
- Students must attain in exam with their identity card.
- Students must appear in college dress throughout the exam.



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Campus Chief